

**Historic Preservation Commission
January 20, 2009, Regular Meeting Minutes**

1. Call to Order: 5:45 P. M.

2. Roll Call

Present for roll call Vice Chairperson Rae Lynn Tipping; Commissioner Bill Huggins; Commissioner Nancy Weaver; and Commissioner Natalie Bogue. Staff included Joelle Jordan, Senior Planner; and Amy Swaim, Planning Tech.

3. Approval of Minutes:

3.a. November 18, 2008

Motion: Motion by Commissioner Bill Huggins, second by Commissioner Nancy Weaver to approve the November 18, 2008, minutes as presented.

Vote: AYE: Commissioner Natalie Bogue, Commissioner Nancy Weaver, Commissioner Bill Huggins, and Vice Chairperson Rae Lynn Tipping. The vote was 4- 0.

4. New Business:

4.a. Consider a recommendation concerning the exterior paint colors at 603 E. Liberty.

Ms. Jordan summarized the request by Caren Wright, owner, to paint the exterior of the house. She stated Staff recommends approval.

Commissioner Weaver asked if the door would be painted.

Ms. Wright indicated the door would be painted same color as the window trim. She stated the garage would be painted a darker gray with a lighter trim color to match the house.

Motion: Motion by Commissioner Nancy Weaver, second by Commissioner Bill Huggins approve the exterior paint colors of both the house and the garage at 603 E. Liberty as follows: Bunglehouse Gray for the body; Roycraft Mist Gray for the trim; and Polished Mahogany for the screens.

Vote: AYE: Commissioner Natalie Bogue, Commissioner Nancy Weaver, Commissioner Bill Huggins, and Vice Chairperson Rae Lynn Tipping. The vote was 4- 0.

4.b. Consider alterations to the rear elevation of the building at 114 E. Main Street.

Ms. Jordan explained in June 2007, the HPC approved changes to the subject property. She stated the applicant, Mike Faulk, is now requesting a change to the rear door in order to allow equipment to be moved in.

Mr. Faulk indicated he is requesting the addition of windows to the rocked-in window areas and the addition of double doors with glass inserts. He stated an ADA ramp would also be necessary.

Vice Chairperson Tipping asked if the double doors would include beveled glass.

Mr. Faulk stated he is not anticipating the use of beveled glass.

Mr. Faulk also mentioned proposing changes to the soffit.

Ms. Jordan stated that because this item is not on the agenda, it would have to be brought before the HPC at another meeting.

Motion: Motion by Commissioner Bill Huggins, second by Commissioner Nancy Weaver to approve alterations to the rear elevation of the building at 114 E. Main Street as follows: The request to add windows to the rocked-in window areas and the addition of double doors with glass inserts was approved as presented; and, Staff could review and administratively review the proposed ADA ramp, as necessary, which should include limestone facing.

Vote: AYE: Commissioner Natalie Bogue, Commissioner Nancy Weaver, Commissioner Bill Huggins, and Vice Chairperson Rae Lynn Tipping. The vote was 4- 0.

5. Planner Report:

5.a. General Plan Survey Results related to Historic Preservation.

Ms. Jordan stated the City is working on updates to General Plan, and for the first time, it will include a chapter on Historic Preservation. She stated there will be a significant amount of public input. She indicated a phone survey has already been conducted and shared some of the feedback related to that survey.

5.b. Update on Preservation Promotion and Public Education Program Development.

Ms. Jordan presented an update and stated the submitted application for the downtown subject marker has been accepted but not reviewed.

5.c. Recap of preservation input from Downtown Master Plan Charrette.

Ms. Jordan summarized the input from the recent Downtown Master Plan Charrette.

6. Adjournment

The meeting adjourned at 6:43 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Amy Swaim". The script is cursive and fluid, with the first name "Amy" and last name "Swaim" clearly distinguishable.

**Amy Swaim
Planning Tech**